

THE CATHOLIC DIOCESE OF MBULU

BISHOP NICODEMUS HHANDO COLLEGE OF HEALTH SCIENCES

 Bishop Nicodemus Hhando College of Health Sciences,
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Ref. No. JP.2/11/01/26

24th August, 2026

VACANCY ANNOUNCEMENT

On behalf of The Catholic Diocese of Mbulu, Bishop Nicodemus Hhando College of Health Sciences (BNHCHS) invites highly motivated, results oriented, self- driven professionals with integrity and sustainable qualified Tanzanians to fill **six (06)** vacant posts mentioned below:

1.0 TUTOR – II (MEDICAL DOCTOR) – 3 Posts

1.1 DUTIES AND RESPONSIBILITIES

- i. To teach Clinical Medicine students NTA Level 4 up to NTA Level 6
- ii. To conduct tutorials, seminars and practical exercises for students under close supervision of a tutor.
- iii. To prepare learning resources for tutorial exercises
- iv. To supervise students during their operational research project
- v. To supervise students during their community fieldwork and clinical rotation at practicum sites.
- vi. To carry out consultancy and community service as part of continuous professional development.
- vii. To set and participate in moderation, printing, invigilation, marking of students' examination scripts and provide constructive feedbacks to students
- viii. To ensure students comply with the disciplinary code for students of health training institutions.
- ix. To perform any other related duties as assigned by supervisor.

1.2 QUALIFICATION AND EXPERIENCE.

Holder of Bachelor degree in Medical Doctor (MD) or Equivalent Qualification from institutions recognized by the government who have completed internship training and fully registered by the Medical Council of Tanganyika (MCT) with valid practicing license. Participation in teaching methodology for TVET institutions and/or working experience of more than one year in TVET institutions will be an added advantage.

1.3 SALARY SCALE

Attractive remuneration according to BNHCHS salary scale.

2.0 TUTOR – II (HEALTH LABORATORY SCIENTIST-II) – 2 Posts

2.1 DUTIES AND RESPONSIBILITIES

- i. To teach Medical Laboratory Students NTA Level 4 up to NTA Level 6
- ii. To conduct tutorials, seminars and practical exercises for students under close supervision of a tutor.
- iii. To prepare learning resources for tutorial exercises
- iv. To supervise students during their operational research project
- v. To supervise students during their community fieldwork and clinical rotation at practicum sites.
- vi. To carry out consultancy and community service as part of continuous professional development.
- vii. To set and participate in moderation, printing, invigilation, marking of students' examination scripts and provide constructive feedbacks to students
- viii. To ensure students comply with the disciplinary code for students of health training institutions.
- ix. To perform any other related duties as assigned by supervisor.

2.2 QUALIFICATION AND EXPERIENCE.

Holder of Bachelor degree in Medical Laboratory Sciences (BMLS) or Equivalent Qualification from institutions recognized by the government who have completed internship training and fully registered by the Health Laboratory Practitioners' Council (HLPC) with valid practicing license. Participation in teaching methodology for TVET institutions and/or working experience of more than one year in TVET institutions will be an added advantage.

2.3 SALARY SCALE

Attractive remuneration according to BNHCHS salary scale.

3.0 ASSISTANT LIBRARIAN – 1 Post

3.1 DUTIES AND RESPONSIBILITIES

- i. Managing the counter operations for checking books and learning materials in and out to students and staff.
- ii. Registering new students and staff into the library system and managing membership records.
- iii. Guiding students on how to locate physical textbooks, reference materials, and basic electronic health database terminals.
- iv. Assisting in sorting, accessioning, labeling, and shelving incoming textbooks according to standard classification schemes.
- v. Maintaining orderly stacks, shelf-reading, and ensuring books are returned to their designated places promptly.
- vi. Performing minor repairs on heavily used textbooks, journals, and other learning materials.
- vii. Receiving, stamping, and organizing journals, bulletins and newsletters.
- viii. Compiling daily, weekly, and monthly statistics on library attendance, book circulation rates, and resource utilization.
- ix. Assisting college administration with inventory checks, stock-taking exercises, and executing other routine tasks assigned by the college principal.
- x. To perform any other related duties as assigned by supervisor.

3.2 QUALIFICATION AND EXPERIENCE.

Holder of Technician certificate (NTA Level 5) in Library Services or above level (NTA Level 6) in Library Services or equivalent qualifications from institution recognized by the government.

A membership in Tanzania Library and Information Association (TLIA) will be an added advantage.

3.3 SALARY SCALE

Attractive remuneration according to BNHCHS salary scale.

GENERAL CONDITIONS

1. All applicants must be citizens of Tanzania.
2. Applicants must attach their certified copies of the following certificates:
 - i. Academic certificate of bachelor degree/ Ordinary diploma/ technician certificate
 - ii. Academic transcript of bachelor degree/ ordinary diploma/ technician certificate
 - iii. Professional registration and training certificate from respective registration or regulatory bodies (*where applicable*)
 - iv. Internship completion certificate (*where applicable*)
 - v. Valid practicing license (*where applicable*)
 - vi. Birth certificate
3. Applicant must attach an updated Curriculum Vitae (CV)
4. A signed application letter should be written either in Swahili or English and addressed to
Principal,
Bishop Nicodemus Hhando College of Health Sciences,
P.O Box 260,
Babati.
5. Deadline for application is **18th September, 2026**
6. Only shortlisted candidates will be informed of the date of the interview via their E-mail addresses.
7. Presentation of forged certificates and other false information is punishable by the law.
8. All applications must be sent through E-mail address bashnethealthcollege@gmail.com
9. Applications submitted through any other mean will not be considered.

Released by:

PRINCIPAL

BISHOP NICODEMUS HHANDO COLLEGE OF HEALTH SCIENCES